



**TOWNSHIP OF EAST BRUNSWICK
DEPARTMENT OF PLANNING & ENGINEERING**

**4 Harts Lane
East Brunswick, NJ 08816-1081
(732) 390-6870
Fax (732) 390-6898**

planningengineering@eastbrunswick.org

Sidewalk Sale/Parking Lot Event Permit

Name of Business: _____

Contact Person: _____

Address: _____

Phone: _____

Email Address: _____

If applicant is not the property owner, please provide the following information:

Property Owner: _____

Address: _____

Phone: _____

Dates of Sale/Event: _____

(Shall not exceed ten (10) weeks per calendar year)

Description of Display: _____

The following items **must** be included with this application before approval can be obtained:

1. Written Authorization from Property Owner (if applicable)
2. Diagram of Display/Event Area
3. Certificate of Insurance
4. Flame Certification Required for Tent Approvals (Please Note: Additional approvals from the Division of Construction Inspection and/or Fire Prevention may be required. See attached literature regarding Commercial Tents to determine if applicable).
5. **Temporary signs are not permitted in the Township. A summons will be issued immediately if found in violation.**

_____ **(Please initial that the above statement was read).**

I have read the regulations provided (T.C. 166-17) and will conduct the event accordingly:

Signature (Name & Title)

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Approvals:

Code Enforcement Officer

Traffic Safety

Fire Official

Construction Official

Health Inspector

Permit # _____

Date Issued: _____

Fee Received: _____
(\$50.00 per each two week period)