

**EAST BRUNSWICK TOWNSHIP
COUNCIL AGENDA\ACTION MEETING
August 24, 2020**

1 Jean Walling Civic Center
East Brunswick, New Jersey 08816

7:30 P.M.

**All agendas\attachments are available on the Website: www.East Brunswick.org at section Government.*

1. Nennette Perry, Township Clerk called the meeting to order and called the roll:

Present: Councilman McEvoy, Councilman Spadafino
Councilwoman Sullivan, Councilman Wendell, Council President Stanley

Also Present: Mayor Brad Cohen, Michael Baker, Township Attorney
Joseph Criscuolo, Administrator; Nennette Perry, Township Clerk,
Angel Albanese, CFO and Carol Bellisano, Deputy Clerk

2. Statement of Notice of Publication:

The Clerk read the following statement:

At our last Council meeting, the meeting was disrupted by several callers zoom bombing and shouting out racial and religious slurs in an effort to disrupt the meeting.

Be advised that any future attempts to disrupt an East Brunswick Council meeting will be considered harassment and your IP address or Phone number will be turned over to the East Brunswick Police Department and you will be prosecuted to the fullest extent of the law.

Adequate notice of this meeting has been provided by specifying time, date, location and to the extent known, the agenda by posting a copy on the Bulletin Board located in the main lobby of the East Brunswick Municipal Building, providing a copy to the Home News Tribune and Sentinel newspapers, posting a copy on the Township's website and by a filing a copy in the office of the Township Clerk which will be entered in the minutes.

The Township is using the telephone meeting format in an effort to mitigate the chance of exposure to COVID-19, as a part of the Township's ongoing effort to slow the rate of transmission and avoid overwhelming our treatment centers. The Dial In Information and Final Agenda have been posted on the Township website and are posted on EBTV for members of the public.

In order to make sure a clear record of the meeting can be made and that all parties are heard in an organized fashion, all members of the public will be muted during the meeting. If a member of the public wishes to speak during any public comment portion, please press *9 (star nine) in order to raise your hand to speak. We will unmute members of the public individually if they have their hand raised. When it is your turn to speak, you will hear a notification that you have been unmuted. It is at that time that you should begin to ask any questions you may have. You will have three minutes to speak, at the conclusion of which you will be muted again, and the council or administration will respond as necessary. Should you have any further comments or questions, the Township Council is always available by email and phone, and you can always call the Mayor's office during normal operating hours. Each member of the public shall only have one opportunity to speak during each public portion. As the technology does not allow us to know if there are multiple callers on an individual line, we ask that if you wish to speak, that you dial in on a separate line so that we can recognize you as a separate individual.

Thank you in advance for your patience as we as we implement this new technology to continue to move the Township forward during this Health Emergency.

3. Presentations, Proclamations and Discussions:

A. 2019 Audit – Scott A. Clelland, Wiss and Company LLP

Mr. Clelland presented the 2019 Audit and indicated that even though it was done with COVID it was filed and on time. Unmodified opinion is the highest to have on an audit and East Brunswick is in a good financial position.

Council President Stanley asked for an explanation of the reserve fund balance. He also thanked the Mayor, Administrator and our CFO for their excellent work on the budget and audit.

4. Agenda Session: (Discussion Only – No Vote)

None

5. Public Hearing:

None

6. Reports of Mayor, Administrator, Director of Law, Clerk, Council Committee/Board, Ad Hoc Committees Reports, Request Communication:

Mayor Cohen – thanked Phil Fletcher for his years of service to the Township. He also thanked Mike Baker and staff on the work done on short term rental ordinance. EB Baseball League won State championship. He thanked the Finance staff for hard work on audit.

Joseph Criscuolo, Administrator – Spoke about branch collection.

Michael Baker, Township Attorney – no report.

Nennette Perry, Township Clerk – no report.

7. Public Portion:

The Township Clerk opened the meeting to the public. She reminded everyone that any future attempts to disrupt an East Brunswick Council meeting will be considered harassment and your IP address or Phone number will be turned over to the East Brunswick Police Department and you will be prosecuted to the fullest extent of the law.

There being no additional public wishing to speak the public portion was closed.

8. Consent Agenda: (Resolutions)

The Township Clerk asked if anyone wished to have any items separated from the Consent Agenda. The Township Clerk read the items on the Consent Agenda.

A. 16876 Certifications of 2019 Audit by Governing Body

B. 16877 In Accordance with N.J.S.A. 40A-5 et seq Approving the Corrective Action Plan Submitted to the Division of Local Governmental Services

C. 16878 Appointing Crossing Guards

D. 16879 Granting Renewal of Alcoholic Beverage Licenses in the Township of East Brunswick for the Year 2020-2021

- E. 16880 Authorizing Acceptance of Grant from Middlesex County Regarding its Helping Hand Grant Program
- F. 16881 Stipulating Activities for Community Development Block Grant (CDBG) 2020-2021 (\$125,009 Public Works Building ADA)
- G. 16882 Authorizing a Service Contract with Piazza & Associates for Affordable Housing Compliance and Monitoring Services
- H. 16883 Honoring Phil Fletcher

**RESOLUTION HONORING
PHIL FLETCHER**

WHEREAS, Phil Fletcher began his 42 year career with the Township of East Brunswick on June 26, 1978 as a Seasonal employee in the Department of Parks; and

WHEREAS, Phil Fletcher was promoted to Parks Conservationist, Senior Parks Conservationist and then in 2011 he was promoted to Field Operations Organizer; and

NOW THEREFORE, BE IT RESOLVED by the Township Council, Township of East Brunswick, County of Middlesex, on behalf of a grateful community, do hereby thank Phil Fletcher for his dedication and service to the Township of East Brunswick and its residents and extend to him our best wishes for a long and healthy retirement.

BE IT FURTHER RESOLVED, that the Township Clerk is hereby directed to include this resolution and spread its contents upon the minutes of the Township of East Brunswick Council meeting for the purposes of posterity on the 24th day of August, 2020 so that the public service of Phil Fletcher may be forever recorded in the history of the Township of East Brunswick.

- I. 16884 Adopting NJDOT Right of Way Acquisition Manual for Township Property Acquisitions on Federal Aid Projects
- J. 16885 Amending Resolution No. 16840 by Adding Bond Number
- K. 16886 Awarding Contract to VMG Group for Roof and HVAC Unit Replacement at East Brunswick Senior Center Contract #2020-04 (\$389,000)
- L. Approval of Bill List (approval of bills owed by Township to various individuals, companies and accounts).

Resolution Re: Approval of Bill List

WHEREAS, the Township Council for the Township of East Brunswick has approved Ordinance 74-1-BB amending the municipal ordinances accordingly requiring the Township Council's approval before any disbursements are made. NOW, THEREFORE, BE IT RESOLVED by the Township Council for the Township of East Brunswick that the following bills have been duly audited and found correct by the Director of Finance and she is ordered to pay the amounts as hereinafter stated.

Councilman Wendell moved the adoption of the Consent Agenda. Councilwoman Sullivan seconded the motion. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the Consent Agenda was declared adopted.

9. Ordinance Requiring a Public Hearing Date: September 14, 2020

The Township Clerk read the following ordinance by title only:

- A. Ord. 20-16 To Amend and Supplement the East Brunswick Municipal Court Local Offense List and the Revised General Ordinances of East Brunswick Township, County of Middlesex, State of New Jersey, Amending Chapter 83, Dogs and Cats, Chapter 135, Licenses, Chapter 147, Noise, Chapter 158, Parks and Public Lands, Chapter 165, Public Property, Trespassing, Chapter 166, Property Maintenance Code and Chapter 189, Streets and Sidewalks, of the Revised General Ordinances of East Brunswick Township

Councilman Wendell moved that the ordinance be adopted on first reading, that it be published according to law and a public hearing on the ordinance be held on September 14, 2020 at the Municipal Building located at 1 Jean Walling Civic Center Drive in the Township of East Brunswick. Councilwoman Sullivan seconded the motion. Mr. Baker Township Attorney explained the purpose of the ordinance. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the ordinance was adopted on first reading.

The Township Clerk read the following ordinance by title only:

- B. Ord. 20-19 Amending Ordinances Fixing Grades, Classifications In Grades and Compensation Of Employees of the Township of East Brunswick Covering The Professional Managers Association (PMA) Ord. 19-31, Executive Staff and Confidential Employees Ord. 19-31 and Municipal Employees Association (MEA) Ord. 19-31

Councilman Spadafino moved that the ordinance be adopted on first reading, that it be published according to law and a public hearing on the ordinance be held on September 14, 2020 at the Municipal Building located at 1 Jean Walling Civic Center Drive in the Township of East Brunswick. Councilman Wendell seconded the motion. Councilman McEvoy asked why the need for the ordinance. Joseph Criscuolo explained the purpose of the ordinance. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the ordinance was adopted on first reading.

The Township Clerk read the following ordinance by title only:

- C. Ord. 20-20 To Supplement the Revised General Ordinances of East Brunswick Township, County of Middlesex, State of New Jersey, Adding Chapter 182, Short Term Rentals, of the Revised General Ordinances of East Brunswick Township of East Brunswick NJ

Councilman Wendell moved that the ordinance be adopted on first reading, that it be published according to law and a public hearing on the ordinance be held on September 14, 2020 at the Municipal Building located at 1 Jean Walling Civic Center Drive in the Township of East Brunswick. Councilman Spadafino seconded the motion. Mr. Baker Township Attorney explained the purpose of the ordinance. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the ordinance was adopted on first reading.

10. New Business:

The Township Clerk read the following:

- A. Approval of Council Agenda\Action Meeting Minutes – August 10, 2020 (Absent Stanley).

Councilman Wendell moved the adoption of the minutes. Councilwoman Sullivan seconded the motion. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley – no vote and the minutes were approved.

11. For Good of the Cause:

Councilwoman Sullivan reminded residents regarding the Census and the food drive for MCFoods.

Council President Stanley asked the Administrator to explain the significance of the Census. Mr. Criscuolo explained the benefits to the township.

12. Adjournment: 8:27 P.M.

Councilman Wendell moved that the meeting be adjourned. Councilwoman Sullivan seconded the motion. There being no discussion, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the meeting was adjourned at 8:27 P.M.



STERLEY STANLEY, COUNCIL PRESIDENT

ATTEST:



DIANNE PERRY, MUNICIPAL CLERK