

**EAST BRUNSWICK TOWNSHIP
REORGANIZATION MEETING
COUNCIL AGENDA\ACTION MEETING
January 6, 2020**

1 Jean Walling Civic Center
East Brunswick, New Jersey 08816

7:30 P.M.

**All agendas\attachments are available on the Website: www.Eastbrunswick.org at section Government.*

1. Nennette Perry, Township Clerk called the meeting to order. After a Pledge of Allegiance and a Moment of Silence, the Clerk called the roll:

Present: Councilman McEvoy, Councilman Spadafino, Councilman Stanley,
Councilwoman Sullivan, Councilman Wendell at 7:40

Also Present: Michael Baker, Township Attorney, Joseph Criscuolo, Administrator;
Nennette Perry, Township Clerk; Carol Bellisano, Deputy Clerk

Absent: Mayor Brad Cohen

2. Statement of Notice of Publication:

The Deputy Clerk read the following statement:

Adequate notice of this meeting has been provided by specifying time, date, location and to the extent known, the agenda by posting a copy on the Bulletin Board located in the main lobby of the East Brunswick Municipal Building, providing a copy to the Home News Tribune and Sentinel newspapers, posting a copy on the Township's website and by a filing a copy in the office of the Township Clerk which will be entered in the minutes.

3. Election of Council President:

The Clerk opened the meeting for nominations for the office of Council President for the term of one year. Councilman Spadafino nominated Sterley Stanley, Councilwoman Sullivan seconded. There were no other nominations. Councilman Spadafino made a motion to close nominations. Councilwoman Sullivan seconded the motion. Unanimous vote to close nominations. The Clerk called the roll for Councilman Stanley to serve as Council President for a term of one year.

McEvoy – yes, Spadafino – yes, Stanley – yes, Sullivan – yes, Wendell – 7:40 pm.

The meeting was now turned over to Council President Stanley.

4. Election of Council Vice President:

Council President Stanley called for nominations for the office of Council Vice President for a term of one year. Councilman Spadafino nominated Councilwoman Sullivan, Councilman McEvoy seconded the nomination. There being no further nominations, Councilman McEvoy moved to close the nominations. Councilman Spadafino seconded the motion. Unanimous vote to close nominations.

The Clerk called the roll for Councilwoman Sullivan to serve as Council Vice President for a term of one year:

McEvoy – yes, Spadafino – yes, Stanley – yes, Sullivan – yes, Wendell – 7:40 pm.

5. Presentations, Proclamations and Discussions:

None

6. Agenda Session: (Discussion Only – No Vote)

None

**Reorganization Meeting
Council Agenda\Action Meeting
January 6, 2020**

7. Public Hearing:

None

8. Reports of Mayor, Administrator, Director of Law, Clerk, Council Committee/Board, Ad Hoc Committees Reports, Request Communication:

Joseph Criscuolo, Administrator spoke about the grants which were on the agenda. He also indicated there is a job recruitment for Census workers.

Michael Baker, Township Attorney – no report.

Nennette Perry, Township Clerk – no report.

9. Public Portion:

Council President Stanley opened the meeting to the public.

There being no discussion, the public portion was closed.

10. Consent Agenda: (Resolutions)

Council President Stanley asked if anyone wished to have any items separated from the Consent Agenda. Council President Stanley read the items on the Consent Agenda.

- A. 16731 2020 Council Committee Appointments
- B. 16732 Appointments to the Zoning Board of Adjustment for 2020
- C. 16733 2020 Mayor Appointments with Advice and Consent of Township Council to Various Boards and Commissions
- D. 16734 Appointing Representatives to the Middlesex County Housing and Community Development Committee for Year 2020
- E. 16735 Appointing Nennette Perry as a Public Agency Compliance Officer for the Township of East Brunswick in the Awarding of Contracts Pursuant to P.L. 1975 c. 127 (N.J.A.C. 17:27)
- F. 16736 Authorizing the Tax Assessor to File Appeals and Execute Stipulations of Settlement on Behalf of the Township of East Brunswick
- G. 16737 Official Newspapers for 2020
- H. 16738 Granting Discretion to the Tax Collector for Cancellation of Property Tax Refunds or Delinquent Amounts for All Municipal Charges of \$10.00 or Less
- I. 16739 Authorizing Interest Rate/Grace Period/Year End Penalty
- J. 16740 Authorizing Mailing and Advertising of Tax Sale Notices
- K. 16741 Authorizing an Electronic Tax Sale
- L. 16742 Authorizing the Appointment of Special Police Officers
- M. 16743 Appointments of the East Brunswick Office of Emergency Management

**Reorganization Meeting
Council Agenda\Action Meeting
January 6, 2020**

- N. 16744 Authorizing the Filing of the 2019 Tonnage Gant Application
- O. 16745 Re-Appointing Municipal Court Administrator
- P. 16746 Re-Appointing Deputy Court Administrator
- Q. 16747 Authorizing Governing Body to Sign Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
- R. 16748 Adopting the Cash Management Plan in Accordance with N.J.S.A. 40A:5-14
- S. 16749 Authorizing Temporary Appropriations
- T. 16750 RE: State Contact Purchases – 2020
- U. 16751 Establishing a Lien on Properties in Accordance with the Property Maintenance Code
- V. 16752 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Municipal Prosecutor*)
- W. 16753 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Auditor*)
- X. 16754 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Bond Counsel*)
- Y. 16755 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Township Attorney*)
- Z. 16756 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Risk Management Services*)
- AA. 16757 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Township Engineer*)
- BB 16758 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Property Tax Matters*)
- CC. 16759 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Engineering Services Special Projects, Environmental, Traffic Signal & Intersection Design; Road, Sewer, Water, Traffic, Parking, Parking Decks*)
- DD. 16760 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Architectural Services-Special Projects, Redevelopment Consulting Services, Planner Services*)
- EE. 16761 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Tax Appeal Appraiser, Special Litigation, Counsel, General Legal Services Attorney, Redevelopment, Labor Counsel and Conflicts Counsel*)

**Reorganization Meeting
Council Agenda\Action Meeting
January 6, 2020**

- FF. 16762 Awarding Contracts for Various Legal and Professional Services Pursuant to "Fair and Open Process," N.J.S.A. 19:44A-20.1 (*Zoning and Planning Boards*)
- GG. Approval of Bill List (approval of bills owed by Township to various individuals, companies and accounts).

Resolution Re: Approval of Bill List

WHEREAS, the Township Council for the Township of East Brunswick has approved Ordinance 74-1-BB amending the municipal ordinances accordingly requiring the Township Council's approval before any disbursements are made. NOW, THEREFORE, BE IT RESOLVED by the Township Council for the Township of East Brunswick that the following bills have been duly audited and found correct by the Director of Finance and she is ordered to pay the amounts as hereinafter stated.

Councilman Spadafino moved the adoption of the Consent Agenda. Councilwoman Sullivan seconded the motion. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - 7:40 pm, Stanley - yes and the Consent Agenda was declared adopted.

- 11. Ordinance Requiring a Public Hearing Date: January 27, 2020

Council President Stanley read the following ordinance by title only:

- A. 20-01 Calendar Year 2020 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank

Councilwoman Sullivan moved that the ordinance be adopted on first reading, that it be published according to law and a public hearing on the ordinance be held on January 27, 2020 at the Municipal Building located at 1 Jean Walling Civic Center Drive in the Township of East Brunswick. Councilman McEvoy seconded the motion. The Administrator explained the purpose of the ordinance. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the ordinance was adopted on first reading.

Council President Stanley read the following ordinance by title only:

- B. 20-02 To Amend and Supplement the Revised General Ordinances of East Brunswick Township, County of Middlesex, State of New Jersey, Amending Chapter 3, Administration of Government, Article II, Township Council, Powers and Procedures, Section 4, Regular Meetings (*Time Change to 7:30 P.M.*)

Councilman Wendell moved that the ordinance be adopted on first reading, that it be published according to law and a public hearing on the ordinance be held on January 27, 2020 at the Municipal Building located at 1 Jean Walling Civic Center Drive in the Township of East Brunswick. Councilman McEvoy seconded the motion. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the ordinance was adopted on first reading.

**Reorganization Meeting
Council Agenda\Action Meeting
January 6, 2020**

12. New Business:

Council President Stanley read the following resolution.

- A. 16763 Authorizing Patrick Cyrana; Advanced Pyrotechnics LLC to Hold a Fireworks Display for a Private Event at the Middlesex County Fairgrounds (*January 2, 2020*)

Councilman Wendell moved the adoption of the resolution. Councilman Spadafino seconded the motion. There being no further discussion from Council, the Clerk called the roll:

McEvoy - no, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the resolution was declared adopted.

Council President Stanley read the following resolution.

- B. 16764 Support from Local Governing Body Authorizing the \$2,000 Sustainable Jersey Grant Application for Support Funding for a Farmer's Market

Councilman Wendell moved the adoption of the resolution. Councilman McEvoy seconded the motion. The Administrator explained the resolution. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the resolution was declared adopted.

Council President Stanley read the following resolution.

- C. 16765 Of Support from Local Governing Body Authorizing the \$30,000 (two \$15,000 Grants) Middlesex County Complete Count Census 2020 Grant Application for Support Funding for U.S. Census Count

Councilman Wendell moved the adoption of the resolution. Councilwoman Sullivan seconded the motion. The Administrator explained the resolution. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the resolution was declared adopted.

Council President Stanley read the following resolution.

- D. 16766 Awarding Contract to Lucas Brothers, Inc. for 2020 Pavement Management Program - Phase I Contract #2020-01

Councilman Wendell moved the adoption of the resolution. Councilwoman Sullivan seconded the motion. There being no further discussion from Council, the Clerk called the roll:

McEvoy - no, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the resolution was declared adopted.

Council President Stanley read the following resolution.

- E. 16767 Of the Township of East Brunswick in the County of Middlesex, State of New Jersey, Declaring Block 31, Lots 2.03 & 2.05, Along a Portion of Harts Lane Within the Township of East Brunswick as Identified in the Redevelopment Study and Related Tax Map as an Area in Need of Redevelopment as Permitted in Accordance with the Local Redevelopment and Housing Law, N.J.S.A 40A:12A-1 et seq.

**Reorganization Meeting
Council Agenda\Action Meeting
January 6, 2020**

Councilman Wendell moved the adoption of the resolution. Councilwoman Sullivan seconded the motion. The Township Attorney explained the resolution. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the resolution was declared adopted.

Council President Stanley read the following.

- F. Approval of Council Agenda\Action December 23, 2019 Meeting Minutes (Absent: Wendell)

Councilwoman Sullivan moved the adoption of the minutes. Councilman Spadafino seconded the motion. There being no further discussion from Council, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - no vote, Stanley - yes and the minutes were approved.

13. For Good of the Cause:

Councilman McEvoy - Asked about Christmas tree pickups. The Administrator indicated the second week of January and bagged leaves now need to be brought to the Recycling Center. They will no longer be picked up at the residences.

Joseph Criscuolo, Administrator also updated Council on the work going on Old Stage Road by PSE&G.

14. Adjournment: 7:55 P.M.

Councilman Wendell moved that the meeting be adjourned. Councilman Spadafino seconded the motion. There being no discussion, the Clerk called the roll:

McEvoy - yes, Spadafino - yes, Sullivan - yes, Wendell - yes, Stanley - yes and the meeting was adjourned at 7:55 P.M.



STERLEY STANLEY, COUNCIL PRESIDENT

ATTEST:


NENNETTE PERRY, MUNICIPAL CLERK