

**TOWNSHIP OF EAST BRUNSWICK  
NOTICE OF ELECTONIC MEETING OF THE  
MAYOR AND COUNCIL OF THE TOWNSHIP OF EAST BRUNSWICK**

**PLEASE BE ADVISED** that the Mayor and Council of the Township of East Brunswick will hold it's regular meeting on Monday, September 21, 2020, at 7:30 p.m. via online video conference. Pursuant to the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-8(b), this meeting will be held by means of the use of electronic communications equipment. Due to the COVID-19 pandemic, no members of the public shall be permitted to physically attend the meeting. The public, however, is invited to attend the meeting electronically via telephone.

**The public can attend the Township Council meeting via: +1 646-558-8656 Meeting ID: 989 0497 4523.**

The Mayor and Council will take formal action at this meeting. The Township is using this format in an effort to mitigate the chance of exposure to COVID-19, as a part of the Township's ongoing effort to slow the rate of transmission and avoid overwhelming our treatment centers. This action will be in force for all existing meetings until otherwise notified by public notice.

Nennette Perry,  
Township Clerk

**EAST BRUNSWICK TOWNSHIP  
COUNCIL AGENDA\ACTION MEETING  
September 21, 2020**

1 Jean Walling Civic Center  
East Brunswick, New Jersey 08816

7:30 P.M.

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*\*All agendas\attachments are available on the Website: [www.EastBrunswick.org](http://www.EastBrunswick.org) at section Government.*

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call.

Councilman McEvoy  
Councilman Spadafino  
Councilwoman Sullivan  
Councilman Wendell  
Council President Stanley

2. Statement of Notice of Publication:

3. Presentations, Proclamations and Discussions:

None

4. Agenda Session: (Discussion Only – No Vote)

None

5. Public Hearing:

None

6. Reports of Mayor, Administrator, Director of Law, Clerk, Council Committee/Board, Ad Hoc Committees Reports, Request Communication:

7. Public Portion:

8. Consent Agenda: (Resolutions)

- A. 16896 Authorizing the Purchase of (7) Seven Ford Escape AWD Hybrid Vehicles under Sourcewell (Formerly Known as NJPA) CO-OP Contract 120716-NAF in the Amount of \$202,643.00 (*National Auto Fleet Group*)
- B. 16897 Authorizing the Purchase of an Asphalt Hot Box HGAC-BUY National Cooperative in the Amount of \$57,635.00 (*W.E. Timmerman Co. Inc.*)
- C. 16898 Authorizing Starfire Corporation to Hold a Fireworks Display for a Private Event at the Middlesex County Fairgrounds (*October 3, 2020*)
- D. 16899 Authorizing the Purchase of a Ford F-550 Enclosed Utility Body Under Sourcewell (Formerly Known as NJPA) CO-OP Contract 120716-NAF in the Amount of \$104,232.36 (*National Auto Fleet Group*)
- E. 16900 Authorizing the Purchase of a Ford F-350 Utility Body Trucks Under Sourcewell (Formerly Known as NJPA) CO-OP Contract 120716-NAF in the Amount of \$62,861.20 as Park of the Sewer Capital Outlay (*National Auto Fleet Group*)
- F. 16901 Authorizing the Purchase of (2) Two Ford F-550 Trucks and (1) One Ford F-250 Truck Under Sourcewell (Formerly Known as NJPA) CO-OP Contract 120716-NAF in the Amount of \$191,907.52 (*National Auto Fleet Group*)
- G. 16902 Amending Resolution No. 16817 a Shared Service Agreement by and Between the Township of East Brunswick, Middlesex County and Borough of Spotswood for the Paving of a Portion of Old Stage Road

Council Agenda\Action Meeting  
September 21, 2020

- H. 16903 Awarding a One Year Contract Extension from Resolution #16688 for the 2020 Tree Planting Services for the Township of East Brunswick with Brothers Exterior T/A Brothers Landscaping
- I. Approval of Bill List (approval of bills owed by Township to various individuals, companies and accounts).

9. Ordinance Requiring a Public Hearing Date: October 12, 2020

None

10. New Business:

None

11. For Good of the Cause:

12. Adjournment:



# TOWNSHIP OF EAST BRUNSWICK

NO: 16896      DATE OF ADOPTION: September 21, 2020

## RESOLUTION AUTHORIZING THE PURCHASE OF (7) SEVEN FORD ESCAPE AWD HYBRID VEHICLES UNDER SOURCEWELL (FORMERLY KNOWN AS NJPA) CO-OP CONTRACT 120716-NAF IN THE AMOUNT OF \$202,643.00

**WHEREAS**, the Township has the funds to purchase new Ford Escape AWD Hybrid vehicles; and

**WHEREAS**, the vehicles will replace vehicles that have been auctioned and will provide increased fuel efficiency to provide daily Township services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, of the Township of East Brunswick of the County of Middlesex and State of New Jersey, according to the following:

1. The trucks are to be purchased from National Auto Fleet Group, located at 490 Auto Center Drive, Watsonville, CA 95076
2. The Director of Public Works is authorized to purchase the vehicles in accordance with Sourcewell (Formerly National Joint Purchasing Alliance NJPA) Co-op Member # 29900 under Contract # 120716-NAF in the amount of \$202,643.00.
3. **CERTIFICATE OF AVAILABILITY OF FUNDS**, the Chief Financial Officer certifies under Rule 5:30-5.3 available funds have been made through the 2020 Capital Improvement Program and Sewer Utility, Accounts # C-04-20-006-000-032 (\$105,000.00) & Account #9-05-55-512-000-000 (\$97,643.00), for the purchase of the vehicles.

**CERTIFICATION:**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Chief Finance Officer

\_\_\_\_\_  
Township Attorney

RECORD VOTE OF COUNCIL ON FINAL PASSAGE									
Council Member	Y	N	NV	Ab	Council Member	Y	N	NV	Ab
McEvoy					Wendell				
Spadafino					Stanley				
Sullivan									
X • Indicates Vote.			NV • Not Voting			Ab • Absent			

This is to certify that this is a true and compared copy of a resolution adopted by the Municipal Council of the Township of East Brunswick on \_\_\_\_\_, 2020.

\_\_\_\_\_  
Nennette Perry, Municipal Clerk



# TOWNSHIP OF EAST BRUNSWICK

NO: 16897      DATE OF ADOPTION: September 21, 2020

## RESOLUTION AUTHORIZING THE PURCHASE OF AN ASPHALT HOT BOX HGAC-BUY NATIONAL COOPERATIVE IN THE AMOUNT OF \$57,635.00

**WHEREAS**, P.L. 2011, c. 139 allows contracting units to enter into agreements with State, regional, or single government agencies that award contracts for its own use and is authorized under its own laws to extend those contracts to other government agencies; and

**WHEREAS**, on the Governing Body has previously authorized the Township's entry into an agreement with the Houston-Galveston Area Council-Buy, hereinafter referred to a HGAC-Buy, to purchase goods and/or services in order to make the procurement process more efficient and to provide cost savings to the Township which has been assigned Member# 16-5317; and

**WHEREAS**, it is the desire of governing body to authorize purchase of a Stepp Mfg. SSPH Slip-In Hot Pack through the HGAC-Buy National Cooperative; and

**WHEREAS**, the Public Works Department deems it necessary to replace an existing heated asphalt unit that is used to repair Township roadways; and

**WHEREAS**, the current equipment has become increasingly unreliable, more costly to maintain but is beneficial to the production and efficiency of the department; and

RECORD VOTE OF COUNCIL ON FINAL PASSAGE									
Council Member	Y	N	NV	Ab	Council Member	Y	N	NV	Ab
McEvoy					Wendell				
Spadafino					Stanley				
Sullivan									
X • Indicates Vote.			NV • Not Voting				Ab • Absent		

This is to certify that this is a true and compared copy of a resolution adopted by the Municipal Council of the Township of East Brunswick on \_\_\_\_\_, 2020.

\_\_\_\_\_  
Nennette Perry, Municipal Clerk

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, of the Township of East Brunswick of the County of Middlesex and State of New Jersey, according to the following:

1. The at the Governing Body of the Township of East Brunswick does hereby authorize the purchase and delivery of a Stepp Mfg. SSPH Slip-In Hot Pack through the HGAC-Buy National Cooperative under contract number SM10-18A from W.E. Timmerman Co., Inc. of Whitehouse, NJ 08888, for \$57,635.00.

2. **CERTIFICATE OF AVAILABILITY OF FUNDS**, the Chief Financial Officer certifies under Rule 5:30-5.3 available funds have been made in Account #C-04-14-001-000-004, C-04-14-001-000-010, and C-04-18-037-000-004 for purchase of said equipment.

**CERTIFICATION:**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Chief Finance Officer

\_\_\_\_\_  
Township Attorney



# TOWNSHIP OF EAST BRUNSWICK

NO.: 16898

DATE OF ADOPTION: September 21, 2020

## **RESOLUTION AUTHORIZING STARFIRE CORPORATION TO HOLD A FIREWORKS DISPLAY FOR A PRIVATE EVENT AT THE MIDDLESEX COUNTY FAIRGROUNDS**

**WHEREAS**, Starfire Corporation has requested permission to display fireworks for a private special event at the Middlesex County Fairgrounds on October 3, 2020 at approximately 8:45 PM; and

**WHEREAS**, Starfire Corporation is authorized to display fireworks at the Middlesex County Fairgrounds as part of this special event, subject to approval by the Chief of Fire District #3 and the Township Fire Official, to insure the display is in accordance with all applicable laws in the State as outlined in the State Fire Prevention Code; and

**WHEREAS**, Starfire Corporation must provide the Township with its certificate of insurance in the amount of \$1,000,000 in accordance with the State Fire Prevention Code, N.J.A.C.5:70, F-3103.4.

**NOW, THEREFORE, BE IT RESOLVED** that the East Brunswick Township Council hereby gives its permission, contingent upon satisfaction of the above-referenced conditions, to Starfire Corporation to display fireworks in accordance with all applicable laws in the State Fire Prevention Code.

**CERTIFICATIONS:**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Township Attorney

RECORD VOTE OF COUNCIL ON FINAL PASSAGE									
Council Member	Y	N	NV	Ab	Council Member	Y	N	NV	Ab
McEvoy					Wendell				
Spadafino					Stanley				
Sullivan									
X • Indicates Vote.			NV • Not Voting				Ab • Absent		

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\_\_\_\_\_  
Nennette Perry, Municipal Clerk





# TOWNSHIP OF EAST BRUNSWICK

NO: 16899      DATE OF ADOPTION: September 21, 2020

## RESOLUTION AUTHORIZING THE PURCHASE OF A FORD F-550 ENCLOSED UTILITY BODY UNDER SOURCEWELL (FORMERLY KNOWN AS NJPA) CO-OP CONTRACT 120716-NAF IN THE AMOUNT OF \$104,232.36

**WHEREAS**, the Township has the funds in the Water Utility to purchase a new Ford F-550 Enclosed Utility Body; and

**WHEREAS**, the vehicle is used daily to maintain the continuity of the water distribution system; and

**WHEREAS**, the vehicle will also be used for snow and ice control; and

**WHEREAS**, the vehicle will replace a vehicle that has been taken out of service; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, of the Township of East Brunswick of the County of Middlesex and State of New Jersey, according to the following:

1. The trucks are to be purchased from National Auto Fleet Group, located at 490 Auto Center Drive, Watsonville, CA 95076
2. The Director of Public Works is authorized to purchase the vehicles in accordance with Sourcewell (Formerly National Joint Purchasing Alliance NJPA) Co-op Member # 29900 under Contract # 120716-NAF in the amount of \$104,232.36.
3. **CERTIFICATE OF AVAILABILITY OF FUNDS**, the Chief Financial Officer certifies under Rule 5:30-5.3 available funds have been made in the Water Utility -Capital Outlay, Accounts # 9-07-55-512-000-000 (\$100,000.00) and #0-07-55-512-000-000 (\$4,232.36) for the purchase of the vehicle.

**CERTIFICATIONS:**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Township Attorney

\_\_\_\_\_  
Chief Finance Officer

RECORD VOTE OF COUNCIL ON FINAL PASSAGE									
Council Member	Y	N	NV	Ab	Council Member	Y	N	NV	Ab
McEvoy					Wendell				
Spadafino					Stanley				
Sullivan									
X • Indicates Vote.			NV • Not Voting				Ab • Absent		

This is to certify that this is a true and compared copy of a resolution adopted by the Municipal Council of the Township of East Brunswick on \_\_\_\_\_, 2020.

\_\_\_\_\_  
Nennette Perry, Municipal Clerk



# TOWNSHIP OF EAST BRUNSWICK

NO: 16900      DATE OF ADOPTION: September 21, 2020

## RESOLUTION AUTHORIZING THE PURCHASE OF A FORD F-350 UTILITY BODY TRUCKS UNDER SOURCEWELL (FORMERLY KNOWN AS NJPA) CO-OP CONTRACT 120716-NAF IN THE AMOUNT OF \$62,861.20 AS PART OF THE SEWER CAPITAL OUTLAY

**WHEREAS**, the Township has the funds in the Sewer Utility to purchase a new Ford F-350 Utility Body Truck; and

**WHEREAS**, the vehicle is used daily to maintain the continuity of the sewer collection system; and

**WHEREAS**, the vehicle is used for snow and ice control during the winter season; and

**WHEREAS**, the vehicle will replace a vehicle that has been taken out of service; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, of the Township of East Brunswick of the County of Middlesex and State of New Jersey, according to the following:

1. The trucks are to be purchased from National Auto Fleet Group, located at 490 Auto Center Drive, Watsonville, CA 95076.
2. The Director of Public Works is authorized to purchase the trucks in accordance with the Sourcewell (Formerly National Joint Purchasing Alliance NJPA) CO-OP Member # 29900 under Contract # 120716-NAF in the amount of \$62,861.20.
3. **CERTIFICATE OF AVAILABILITY OF FUNDS**, the Chief Financial Officer certifies under Rule 5:30-5.3 available funds have been made in the Sewer Capital Outlay, Account #9-05-55-512-000-000 (\$62,861.20), for the purchase of the vehicle.

**CERTIFICATIONS:**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Township Attorney

\_\_\_\_\_  
Chief Finance Officer

RECORD VOTE OF COUNCIL ON FINAL PASSAGE									
Council Member	Y	N	NV	Ab	Council Member	Y	N	NV	Ab
McEvoy					Wendell				
Spadafino					Stanley				
Sullivan									
X • Indicates Vote.			NV • Not Voting			Ab • Absent			

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\_\_\_\_\_  
Nennette Perry, Municipal Clerk



# TOWNSHIP OF EAST BRUNSWICK

NO: 16901      DATE OF ADOPTION: September 21, 2020

## RESOLUTION AUTHORIZING THE PURCHASE OF (2) TWO FORD F-550 TRUCKS AND (1) ONE FORD F-250 TRUCK UNDER SOURCEWELL (FORMERLY KNOWN AS NJPA) CO-OP CONTRACT 120716-NAF IN THE AMOUNT OF \$191,907.52 *(National Auto Fleet Group)*

**WHEREAS**, the Township has the funds from the 2020 Capital Improvement Program and a balance from prior years to purchase the new trucks; and

**WHEREAS**, the vehicles are used daily to provide Township services in the Department of Public Works; and

**WHEREAS**, the vehicles will also be used for snow and ice control; and

**WHEREAS**, the vehicle will replace vehicles that have been taken out of service; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, of the Township of East Brunswick of the County of Middlesex and State of New Jersey, according to the following:

1. The trucks are to be purchased from National Auto Fleet Group, located at 490 Auto Center Drive, Watsonville, CA 95076.
2. The Director of Public Works is authorized to purchase the vehicles in accordance with Sourcewell (Formerly National Joint Purchasing Alliance NJPA) Co-op Member # 29900 under Contract # 120716-NAF in the amount of \$191,907.52.
3. **CERTIFICATE OF AVAILABILITY OF FUNDS**, the Chief Financial Officer certifies under Rule 5:30-5.3 available funds have been made in the 2020 Capital Improvement Program, Accounts # C-04-20-006-000-031 (\$144,889.71) and #C-04-15-030-000-005 (\$47,017.81) for the purchase of the trucks.

**CERTIFICATION:**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Township Attorney

\_\_\_\_\_  
Chief Finance Officer

RECORD VOTE OF COUNCIL ON FINAL PASSAGE									
Council Member	Y	N	NV	Ab	Council Member	Y	N	NV	Ab
McEvoy					Wendell				
Spadafino					Stanley				
Sullivan									
X • Indicates Vote.			NV • Not Voting			Ab • Absent			

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\_\_\_\_\_  
Nennette Perry, Municipal Clerk



# TOWNSHIP OF EAST BRUNSWICK

NO: 16902      DATE OF ADOPTION: September 21, 2020

## RESOLUTION AMENDING RESOLUTION NO. 16817 A SHARED SERVICE AGREEMENT BY AND BETWEEN THE TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY AND BOROUGH OF SPOTSWOOD FOR THE PAVING OF A PORTION OF OLD STAGE ROAD

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A 40A:65- I, *et. seq.* permits units of local government to share services for particular purposes and to effectuate agreements for any service or circumstance which will aid and encourage a reduction of local expense, and will improve services; and

**WHEREAS**, per Resolution No. 16817 the Township of East Brunswick entered into an inter-local agreement with Middlesex County for the paving of Old Stage Road; and

**WHEREAS**, the County of Middlesex has paved a portion of Old Stage Road in both Spotswood and East Brunswick; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, Township of East Brunswick, County of Middlesex, State of New Jersey according to the following:

1. The Mayor and Clerk are authorized to sign the Shared Agreement between the County of Middlesex, Spotswood Borough and East Brunswick.
2. Per Resolution No. 16817 East Brunswick's share of the milling and paving shall be 2,200 sq. yards of milling and 251 tons of asphalt for a cost not to exceed \$34,931.78.
3. Due to a typographical error on the County's initial estimate, the actual area is 4,775 sq. yards and the total invoiced cost is \$58,469.73.
4. The Chief Finance Officer certifies funds are available in the following accounts: \$58,469.73 - Capital Paving Program C-04-19-030-000-002.

**CERTIFICATION:**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Township Attorney

\_\_\_\_\_  
Chief Finance Officer

RECORD VOTE OF COUNCIL ON FINAL PASSAGE									
Council Member	Y	N	NV	Ab	Council Member	Y	N	NV	Ab
McEvoy					Wendell				
Spadafino					Stanley				
Sullivan									
X • Indicates Vote.			NV • Not Voting			Ab • Absent			

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\_\_\_\_\_  
Nennette Perry, Municipal Clerk



# TOWNSHIP OF EAST BRUNSWICK

NO: 16903      DATE OF ADOPTION: September 21, 2020

## RESOLUTION AWARDING A ONE YEAR CONTRACT EXTENSION FROM RESOLUTION # 16688 FOR THE 2020 TREE PLANTING SERVICES FOR THE TOWNSHIP OF EAST BRUNSWICK WITH BROTHERS EXTERIOR T/A BROTHERS LANDSCAPING

**WHEREAS**, the Township of East Brunswick advertised for Requests For Quotations for Tree Planting Services for the Township of East Brunswick through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq; and

**WHEREAS**, on October 14, 2019 the Township of East Brunswick awarded contract to Brothers Exterior T/A Brothers Landscaping for tree planting services in 2019; and

**WHEREAS**, the contract permits two, one year extensions upon mutual agreement with the vendor and the Township; and

**WHEREAS**, the Township of East Brunswick & Brother's Exterior T/A Brothers Landscaping wishes to extend the contract for the 2020 tree planting services with a \$20.00 price increase per tree from the original bid; and

**WHEREAS**, funding for the contract is available in account number T-03-55-295-000-001 (Tree Bank Escrow – Planning) to plant approximately 100 street trees; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, Township of East Brunswick that a one year extension of the contract for the year 2020 be awarded to Brothers Exterior T/A Brothers Landscaping subject to the \$20.00 increase per tree from original bid specifications and all contract documents.

**CERTIFICATIONS:**

\_\_\_\_\_  
 Administrator                                      Township Attorney                                      Chief Finance Officer

RECORD VOTE OF COUNCIL ON FINAL PASSAGE									
Council Member	Y	N	NV	Ab	Council Member	Y	N	NV	Ab
McEvoy					Wendell				
Spadafino					Stanley				
Sullivan									
X • Indicates Vote.			NV • Not Voting				Ab • Absent		

This is to certify that this is a true and compared copy of a resolution adopted by the Municipal Council of the Township of East Brunswick on \_\_\_\_\_, 2020.

\_\_\_\_\_  
 Nennette Perry, Municipal Clerk